

PHS Choir Booster Club Board Meeting
July 17, 2023
6:00 p.m.
Pearland Library

In Attendance: Amea Isom, Shayla Alkire, Jessica Bailey, Jenaya Alkire, Audra Anderson, Dustin Anderson, Rebecca Aronson, Priscilla Cavazos, Adam Curow, Melisa Curow, Laura Harrington, Aimee Mittelsted, Linda Roberts, Pam Van Maaren

Approval of Minutes: Laura Harrington moved to approve the minutes from the May 8, 2023 Board meeting. Rebecca Aronson seconded the motion. All were in favor. Motion passed.

Call to Order: Amea Isom called the meeting to order at 6:05 p.m.

Council Report - Jenaya Alkire

Freshman Floats will be August 7th, following the Board meeting. Help will be needed to serve the root beer floats. Choir students will be giving the incoming freshman a tour. Amea added that each chairperson will explain a little about their position during the Board meeting, in order to recruit committee members.

Welcome Party is September 9th from 5:00 p.m. – 10:00 p.m. We will need volunteers to help with games, passing out food, and doing concessions. Team leaders will provide their table decorations and snacks and drinks for their table. Items needed: rented inflatable, 15 to 20 Easter eggs for a scavenger hunt, a pilot's costume for the Granny Relay game (Star Wars themed), and 27 balls of yarn for the string game. Jenaya will email Amea a list of items and volunteers that are needed, so that Amea can make a Sign-Up Genius. Audra will open the costume room tomorrow for Paige to look for a costume.

President's Report - Amea Isom

A list of Booster Club Board Meetings for the school year was handed out, which are subject to change as necessary.

The By-Laws have been updated, and a proposed, edited version will be emailed to everyone. We will discuss them at the next Board meeting before we vote on the new amendments, but you can also email any questions that you have.

There is also a Code of Conduct that will be emailed with the By-Laws for everyone to print, sign, and return to Jessica to keep on file.

Laura Harrington will be doing a digital copy of the meeting agenda, if you would like to look at it, or print it before each meeting.

A Sign-Up Genius will be sent out for Market Day shifts. There will also be Oiler Training Camp after Market Days. You can sign up for shifts on Sign-Up Genius for that, as well. Laura H. has been working on the webpage, and we will be able to have membership sign-up at Market Day.

On the attendance sheet, please add your email next to your name. **We will be sending the meeting minutes by email this year, but Laura H. will be posting them on the website, as well.**

Regarding Charms and its calendar, Mr. Kessler is in the process of updating to something new.

Executive Committee Reports

Vice President - Shayla Alkire

Shayla is in charge of the Vertical Fundraiser this year, and is gathering information, so that an email can be sent out soon. It was suggested that we start as soon as possible, as we have a trip scheduled for the spring.

We are planning to do two car washes this year; one each semester. Shayla will look for a time in August to do the first one.

Treasurer - Laura Torres

In Laura's absence, Shayla reported that as of now, we have **\$16,057.31 in the bank**. We will need to do more fundraisers this year as we have budgeted around \$50,000 in expenses. The biggest expense of course is Banquet. Amea, Laura T., and Jermesha (*last year's Treasurer*), met to work on the budget for this year.

Secretary - Jessica Bailey

A sheet of paper was sent around, and everyone was asked to put their name, address, and phone number, and to specify whether or not text messages can be sent to that number, so that we can have a main contact list for everyone.

Committee Chair Reports

Special Events

Region/UII Events - Linda Roberts

Reminder that everyone needs to go online and fill out the Volunteer Background Check form for PISD.

**Question: Do we need to do a Volunteer Background check if we are a district employee?*

Answer: No.

Laura H. put a link on the website for the Volunteer Background Check.

We will have to see how many students are going to Region this year before we can make any real plans, but chaperones will be needed.

Market Days/Freshman Night - Rebecca Aronson

We will talk tomorrow about how many volunteers we will need for Market Day.

Freshman Floats: The kids have pretty much planned it, so we will just need to get the ice cream and fixings, and make sure that we have people to help serve the floats. Shayla said that she can get the food items needed for Freshman Floats.

Lock-In – Melisa Curow/Adam Curow

Lock-In is February 9th, with the time TBD. The kids help a lot with this event, so we need to see what worked in the past as far as games, and if we want to do pizza again. We also

need to find out if the 8th graders from the junior highs (potential incoming 9th grade choir students) will be attending again. Melisa and Adam will follow-up with Jenaya about the date. Amea will give them her email.

**Question: Was Lock-In was as early as February last year?*

Answer: Yes, it was February 17, 2023, from 7:00 p.m. to 11:00 p.m.

DSA - Shayla Alkire

DSA – Shayla will update the group as she gets more information.

Banquet - Amea Isom

We are looking at doing the Banquet at The Gardens this year. They have multiple rooms, decorations are partially provided, and they include more for a cheaper price. Theater got the date that we wanted, so **we have a choice of May 11th (Mr. Kessler feels this date is a little early, but he is not opposed to it), 17th, or 19th.** One problem is there isn't a lot of parking. Because the facility is located on Beamer, Dustin Anderson, who works for the Sherriff's Department said that he can provide security, if we would like. Discussion followed regarding the date and event facility. Amea will do more research and report back to the group. Sarah (sp?) Jones is the contact, and Laura H. has her number.

Sponsorships/Spirit nights - Priscilla Cavazos

Jenaya sent Priscilla a list of places that Choir Council would like to have for Spirit Nights. **The first Spirit Night will be August 23rd.** There will be two Spirit Nights in September and October. All of the months are set, except for December and January because she is waiting to hear back from some places. She will make a Spirit Night calendar for everyone.

Amea asked if Priscilla could email the Spirit Night dates to Shayla. It was mentioned that Centercourt offers a good deal; \$5 for each pizza. Priscilla said that she would check with them, as well. Council has said that they would like Spirit Nights to be more of a meet-up; games, etc.

Membership -Laura Harrington/Tanya Eble

Nothing to report at this time.

Webmaster - Laura Harrington

Laura has been working on the website, and working on simplifying things. She asked if the Board members could take a look at the site this week, and let her know if they have any edits, and she would like to know how easy it is to use the site.

All memberships will be done through the website this year; even at Market Day. Board members can get their memberships this week. **Reminder: We must renew our membership in order to be a Board member.**

Laura's To Do and Questions: (1.) Add Bundle information, membership level, and merchandise pictures to the site. (*Jessica has some of this information in the Secretary's notebook.*) (2.) Get access to the school's Guest Wi-Fi, for Freshman Floats, in order to do memberships. (3.) Check with Mr. Kessler about checking out a computer for Market Day, in order to do memberships. (4.) Find out who does the tax deductible letter for donations. (*It was mentioned that Laura Torres most likely handled those letters since she was the treasurer.*)

We will also need access to Square for Freshman Floats and Market Day for merchandise sales. Also, event tickets will be done online this year.

I also need to know what social media accounts we want links to on the website.

Inventory

Merchandise - Aimee Mittelsted

Tomorrow we will be looking at what merchandise we have for Market Days.

Concessions - Pam Van Maaren/Audra Anderson

Pam said that she needs to find out what was done last year to stock concessions for Welcoming Party, since there isn't much left at the end of each year. *Amea, who was Concessions Co-Chair last year, said they spent about \$500 at the beginning of the year to restock the snacks and beverages, in order to prepare for the first event; Welcoming Party.*

Uniforms – Jessica Bailey

She has been working all summer on doing repair work on uniforms, and getting stains out some garment pieces, as well as preparing the paperwork for uniform fittings for incoming students and returning students. Linda has also been doing uniforms repair work at her house.

This year, instead of fittings all in one day, we will be doing every other class for two days. That way we have time to take breaks, catch up with paperwork, and clean up the area, in order to prepare for the next group.

Since we always have to wait on the tuxes to come back from the cleaners, Jessica is going to ask Mr. Kessler if we can possibly go ahead and fit the girls first, then fit the boys once the tuxes are returned from the cleaners. Once fitting days are decided, it will be posted to GroupMe, and from that interest, a separate GroupMe for Uniforms will be made.

Mr. Kessler is planning on doing a composite picture this year, in uniform. This past year, we did not do one.

We are still in need of a seamstress. She has not had much luck in securing someone to do alterations for this school year. If you have any names, or suggestions, please let Jessica know.

Musical Liaison – Audra Anderson/Dustin Anderson

Everything is set for all meetings, Board meetings, and show dates.

We have two car washes scheduled this year for fundraising, eleven musical meals, six shows, plus a junior high night.

Important Dates:

October 16th – 20th - Musical Auditions

October 3rd - Musical Interest Meeting.

October 24th - Mandatory Musical Meeting (for those that are cast)

Show dates are:

January 25th at 7:00 p.m. – Junior High Night

January 26th at 7:00 p.m.

January 27th at 2:00 p.m. and 7:00 p.m.

February 2nd at 7:00 p.m.

February 3rd at 2:00 p.m. and 7:00 p.m. (and community event)

January 13th – Dance Camp (with TBD event)

January 27th – Dance Camp Show

Audra will email an updated calendar of events for musical to Amea. So far, the only date that needs to change is: **First Musical Board meeting - 19th, not the 15th.**

Scholarships ~ Tanya Eble

In Tanya's absence, Amea reported that Tanya will be **making an announcement at the Choir Kick-Off Concert about the Vocal Scholarship**, which is a need based scholarship.

Senior Recognition ~ Rebecca Aronson and Kathryn Alamia

September 14th - Kick-Off Concert – Chocolate Bars

November 3rd and 4th – Broadway Nights – Senior Shirts

Rebecca asked Jenaya if the seniors that are on council can come up with a design for a senior shirt and get it to her, so she can begin working on it.

Fan Grams ~ Aimee Mittelsted and Kathryn Alamia

Jessica said that she would get the supplies and instruction manual to Aimee.

Wrap – Up

August 7th is the next Board meeting, followed by Freshman Floats. Be sure to write something about your position to present at the meeting.

Amea's motto this year: ***“All Hands on Deck All of the Time.”*** *The more people that we can get to help, the easier the job will be, and the more effective we will be.*

Meeting Adjourned: Amea adjourned the meeting at 7:19 p.m.

Minutes recorded by: Jessica Bailey ~ Secretary